



**DEPARTMENT OF THE ARMY**  
U.S. Army Institute for Religious Leadership  
10098 Cherbourg Street, Suite 108  
Fort Jackson, SC 29207

ATSC-GS

19 November 2024

MEMORANDUM FOR See Distribution

SUBJECT: FY25 Pastoral Skills Intensive Course (PSIC) Change 1

1. Reference. AR 165-1, Army Chaplain Corps Activities, 5 March 2024
2. Purpose. The intent of PSIC is to equip chaplains with counseling skills to better assist the Army Community in developing healthy relationships and the ability to thrive under the pressures of military life. PSIC trains Chaplains in evidence-based, faith-informed counseling practices and interventions. PSIC meets the AR 165-1 requirement for 100 hours of Pastoral Skills Training – Family Life (PST-FL) for Chaplain Professional Reinforcement Training (CPRT). PSIC also builds a broad base of interest for prospective Family Life Chaplains (FLCs).
3. Training. Topics include basic counseling skills refresher, theological integration, family systems theory and practice, trauma-informed counseling, solution focused brief therapy, marital infidelity recovery counseling, assessment and intervention, grief and loss, self-care and ethical issues in counseling. Training will include live observation of counseling sessions and active role-play skill development.
4. Enrollment. Chaplains from all components are considered for attendance.
  - a. Compo 2 & 3 Chaplains have priority for enrollment in the course. PSIC is not available to Chaplain Candidates.
  - b. AD/Compo 1 Chaplains should coordinate with their installation Family Life Chaplain to complete PST-FL (equivalent to PSIC) before applying to PSIC. CHs who have completed PST-FL may attend PSIC if space is available.
5. Execution.
  - a. The Chaplain Family Life Center (CFLC) at JBLM, WA and the Chaplain Family Life Training Centers (CFLTC) at Fort Cavazos, TX and Fort Liberty, NC will provide the didactic instruction and clinical training for PSIC.
  - b. Training location and dates (dates include two travel days):  
JBLM, WA: 9 - 22 Mar 25  
Fort Bliss, TX: 30 Mar – 12 Apr 25  
Fort Cavazos, TX: 11 - 23 May 25  
Fort Liberty, NC: 1 - 14 June 25

c. Funding. All travel, lodging and per diem are funded by chaplain's unit.

d. Complete the attached application form and submit to [john.p.manuel.mil@army.mil](mailto:john.p.manuel.mil@army.mil). Compo 2 & 3 should submit application to their Compo HQ (see POCs below) to ensure all mandatory PME is completed before enrollment. Before submitting application, ensure all signatures are obtained on the attached application form. Failure to do so will result in the application not being processed.

e. The IRL Graduate School Registrar will enroll AD chaplains after application approval. Unit S3s will enroll Compo 2 chaplains. The USAR manager will enroll Compo 3 chaplains. Applicants will receive an automated ATRRS email stating they are on the "wait list" for the course. Applicants should disregard this language since they will actually be enrolled. The CFLTC training site director will send a welcome letter with additional instructions approximately 30 days prior to course start date.

f. PSIC graduates will receive a DA Form 87 Certificate of Training.

6. Points of Contact:

a. JBLM Family Life Chaplain  
CH (MAJ) Michael Beck, 253-967-1723, [michael.c.beck.mil@army.mil](mailto:michael.c.beck.mil@army.mil)

b. Fort Bliss Family Life Chaplain  
CH (MAJ) Ed Harris, 915-568-2561, [edward.s.harris.mil@army.mil](mailto:edward.s.harris.mil@army.mil)

c. Fort Cavazos Chaplain Family Life Training Center Director  
CH (LTC) Tim Won, 254-553-9135, [sang.j.won.mil@army.mil](mailto:sang.j.won.mil@army.mil)

d. Fort Liberty Chaplain Family Life Training Center Director  
CH (LTC) John Verdugo, 910-396-4306, [john.c.verdugo.mil@army.mil](mailto:john.c.verdugo.mil@army.mil)

e. Program Director for the School of Spiritual Counseling  
CH (COL) John Manuel, (MST): 520-671-8536, [john.p.manuel.mil@army.mil](mailto:john.p.manuel.mil@army.mil).

f. Compo 2/ARNG HQ POC: CH (MAJ) Glenn Clarkson, 520-671-9639, [glenn.m.clarkson.mil@army.mil](mailto:glenn.m.clarkson.mil@army.mil)

g. Compo 3/USAR HQ POC: MSG Eric Schenck 910-570-8065, [usarmy.usarc.usarc-hq.mbx.cmd-ch-directorate@army.mil](mailto:usarmy.usarc.usarc-hq.mbx.cmd-ch-directorate@army.mil)

*John P. Manuel*

ENCL:  
Application

JOHN P. MANUEL  
Chaplain (COL) USA  
Program Director – Family Life

DISTRIBUTION:

Command Chaplain

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CF:

U.S. Army Reserve Command  
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Commandant, USA-IRL  
Staff Chaplain, Eighth Army  
Staff Chaplain, First Army

## FY25 Pastoral Skills Intensive Course – PSIC Application

Submit Typed Application IAW MOI instructions.

Select only one training location (Dates include two travel days).

- 9 - 22 Mar 2025 at JBLM, WA
- 30 Mar – 12 Apr 2025 at Fort Bliss, TX
- 11 – 23 May 2025 at Fort Cavazos, TX
- 1 – 14 June 2025 at Fort Liberty, NC

Name (last, first, MI): \_\_\_\_\_ Rank: \_\_\_\_\_

SS# (Required for ATRRS enrollment): \_\_\_\_\_ Component: ACTIVE \_\_\_\_\_  
ARNG \_\_\_\_\_  
USAR \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Unit \_\_\_\_\_ Position \_\_\_\_\_

Army Email: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Personal email: \_\_\_\_\_ Gov't Cell: \_\_\_\_\_ Per.Cell: \_\_\_\_\_

### Required Signatures:

1. Applicant: I understand that if selected for this training course that I am expected to complete all assignments provided prior to the course, report on time and remain throughout the entire course in order to receive credit. I also agree that if for some reason I am unable to attend, it is my responsibility to notify the Program Director and CFLTC.

Signature/Date: \_\_\_\_\_

2. Supervisory Chaplain or Commander: I have reviewed this application and approve the applicant to attend this training based on available funds and training days.

Signature/Date: \_\_\_\_\_

3. ARNG or USAR Training Manager: I have reviewed this Chaplain's PME requirements and the applicant has completed appropriate required career training.

Signature/Date: \_\_\_\_\_