



**DEPARTMENT OF THE ARMY**  
U.S. Army Institute for Religious Leadership  
10098 Cherbourg Street, Suite 108  
Fort Jackson, SC 29207

ATSC-GS

22 July 2024

MEMORANDUM FOR See Distribution

SUBJECT: FY25 Family Life Chaplain Integration Course (FLIC) 28 July – 8 Aug 25  
Fort Cavazos, TX

1. Reference AR 165-1, Army Chaplain Corps Activities, 5 March 2024.

2. Purpose

a. The intent of FLIC is to train Chaplains who already have a graduate degree in counseling to become Family Life Chaplains (FLCs). FLIC training includes theological integration, clinical supervision and development as trainers. FLIC supports the requirement for equivalency for obtaining SI 7K for Compo II & III.

b. Chaplains who meet the educational requirements for Family Life Chaplains (FLC) will develop the skills to provide FLC duties as prescribed in AR 165-1, FM 1-05 and other publications. These duties include training unit ministry teams (UMTs) in Pastoral Skills Training – Family Life (PST-FL). PST-FL topics include basic counseling skills refresher, theological integration, family systems theory and practice, trauma-informed counseling, solution focused brief therapy, marital infidelity recovery counseling, assessment and intervention, grief and loss, self-care and ethical issues in counseling.

3. Attendance Requirements

a. Rank of Captain (CPT) or higher.

b. Completion of a graduate level degree from a regionally accredited program with a minimum of 48 semester hours of coursework that leads to licensure as a Licensed Professional Counselor (LPC), Licensed Marriage and Family Therapist (LMFT), or equivalent in one of the 50 U.S. states.

4. Skill Identifier (SI) 7K Requirements

(1) ARNG and USAR chaplains who complete FLIC will be awarded SI 7K - Family Life Chaplain. ARNG and USAR FLCs are strongly encouraged to complete full licensure.

(2) Active Component Chaplains who complete FLIC and attain full licensure (Licensed Professional Counselor - LPC, Licensed Marriage and Family Therapist-LMFT, or equivalent) will be awarded SI 7K – Family Life Chaplain.

## 5. Execution

a. Training Dates. 28 July – 8 August 2025. Dates do not include two travel days.

b. Funding. All travel, lodging and per diem are funded by the chaplain's unit.

c. Application. Complete the attached application form and submit with copy of academic transcripts and state license (as applicable) to [john.p.manuel.mil@army.mil](mailto:john.p.manuel.mil@army.mil) NLT 30 days before course start date. Before submitting application, ensure that all signatures are obtained on the application form. Failure to do so will result in the application not being processed.

d. Enrollment. Once application is approved, chaplains will be enrolled in ATRRS by their component manager. All Chaplains will receive an automated ATRRS email stating they are on the "wait list" for the course. Chaplains should disregard this language since they will be actually enrolled. The USAR FLC Program Director will send students a welcome letter and schedule approximately 30 days prior to the course.

e. FLIC graduates will receive a DA Form 87 Certificate of Training.

## 6. Points of contact

a. The Program Director for The School of Spiritual Counseling is CH (COL) John Manuel, (MST) 520-671-8536, [john.p.manuel.mil@army.mil](mailto:john.p.manuel.mil@army.mil)

b. The USAR Family Life Chaplain Director is CH (COL) Michael Jaques [michael.d.jaques.mil@army.mil](mailto:michael.d.jaques.mil@army.mil)

c. Compo 2/ARNG HQ POC is CH (MAJ) Glenn Clarkson, 520-671-9639, [glenn.m.clarkson.mil@army.mil](mailto:glenn.m.clarkson.mil@army.mil)

d. Compo 3/USAR HQ POC is MSG Eric Schenck, 910-570-8065, [usarmy.usarc.usarc-hq.mbx.cmd-ch-directorate@army.mil](mailto:usarmy.usarc.usarc-hq.mbx.cmd-ch-directorate@army.mil)

e. The Fort Cavazos Chaplain Family Life Training Center POC is CH (LTC) Tim Won, 254-553-9135, [sang.j.won.mil@army.mil](mailto:sang.j.won.mil@army.mil)



ENCL:  
Application

JOHN P. MANUEL  
Chaplain (COL) USA  
Program Director  
School of Spiritual Counseling – Army Family Life

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# FY25 Family Life Chaplain Integration Course - FLIC Application

28 July – 8 August 2025 at Fort Cavazos, TX

Submit Typed Application IAW MOI instructions.

Name (Last, First, MI) \_\_\_\_\_

Date appointed as a Chaplain: \_\_\_\_\_

SSN # (Required for ATRRS enrollment) \_\_\_\_\_

Component: \_\_\_\_\_ Active \_\_\_\_\_ USAR \_\_\_\_\_ ARNG

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Unit \_\_\_\_\_ UIC: \_\_\_\_\_

Military Email: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Cell: \_\_\_\_\_ Personal Cell: \_\_\_\_\_

Applicant Signature/ Date \_\_\_\_\_

Supervisor Signature/ Date \_\_\_\_\_

ARNG or USAR Manager Signature/ Date: \_\_\_\_\_

In submitting my application for the Family Life Chaplain Integration Course I hereby indicate the following:

I am currently licensed as a Licensed Professional Counselor (LPC), a Licensed Marriage and Family Therapist (LMFT) or equivalent. (Submit a scanned copy of your state license)

I have completed a master's degree in Professional Counseling, Marriage and Family Therapy or a related counseling field with a minimum of 48 semester hours (60 semester hours after 2019). (Submit a scanned copy of your transcript showing all academic work completed and final degree earned). *The course work must be from a regionally accredited program consistent with either CACREP or COAMFTE standards.*